



Vidyavardhaka Sangha®, Mysore  
**VIDYAVARDHAKA COLLEGE OF ENGINEERING**

Autonomous Institute, Affiliated to Visvesvaraya Technological University, Belagavi

(Approved by AICTE, New Delhi & Government of Karnataka)

Accredited by NBA (CV, CS, EE, EC, IS & ME) | NAAC with 'A' Grade  
P.B. No. 206, Gokulam III Stage, Mysuru-570 002, Karnataka, India

**Office of Controller of Examinations**

Email: [coe@vvce.ac.in](mailto:coe@vvce.ac.in)

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[@vvceofficial](https://www.youtube.com/channel/UCvVceOfficial)

VVCE/COE/CR-87/2021-22

October 27, 2022

**Autonomous Scheme**

**CIRCULAR**

**Sub: Submission of Online Application for Answer Book Seeing,  
Revaluation and Make-up Examinations – II Semester M. Tech./MBA**

Schedule for the submission of Online applications for answer book seeing, revaluation of the answer scripts and Make-up examinations of the Autonomous Scheme II semester M. Tech./MBA Semester End Examinations held during September-October 2022 is as below.

Event	Start Date	Last Date	Fees
Submission of Online Applications for Answer Book Seeing	27.10.2022	28.10.2022 (Before 5.00 pm)	Rs. 500/- per course
Submission of Online Applications for Revaluation	27.10.2022	29.10.2022 (Before 5.00 pm)	Rs. 500/- per course
Submission of Online Applications for Make-up Exams	27.10.2022	28.10.2022 (Before 5.00 pm)	Rs. 1000/- per course with a maximum of Rs. 3000/-
Answer Book Seeing	29.10.2022	29.10.2022	
Make-up Exams	02.11.2022 (Tentative)	-	

Applications received after the Last Date and applications found to be not correct in any respect will **not be considered**.

**Procedure for Submission of Applications and Fees:**

Contact Mr. Shyam of Exam Section

1. Collect the fee challan from Exam Section in the Office of COE.
2. Fill up the application form and make the payment
3. Submit the filled application form and student copy of the fee challan to Exam Section.

**IMPOPRTANT POINTS:**

1. Make-up exams will be **ONLY** for those students who are awarded 'I' Grade or 'X' Grade and apply for the Make-up exams by paying the prescribed fees.



**VVCE**

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2. After the Answer Book Seeing, if a student
  - i) Is satisfied with the valuation and has no grievances – Fill a 'Satisfactory Evaluation Form'.
  - ii) Has grievances with respect to totalling of marks or marks not being awarded to any question – Fill an 'Evaluation Grievance Form'.
  - iii) Has grievances with respect to wrong evaluation or expected marks not being awarded – Apply for Revaluation by filling a 'Revaluation Form' and paying the prescribed fees.
3. The above-mentioned forms will be provided after the answer book seeing.
4. There is no provision for providing photocopy of answer books.
5. Seeing of answer books and revaluation facility is provided only for SEE of theory courses and not practical based courses.
6. Request for extension of last date for filling applications will not be entertained.
7. After submitting the application, request for change of information will not be entertained.
8. Applications once submitted shall be final. Fees once paid will not be refunded.
9. For queries if any, please contact the Office of COE.

  
27.10.22

**CONTROLLER OF EXAMINATIONS**

  
27/10/22  
**PRINCIPAL**

CC To: 1. Deans

2. All HODs – For circulation among the II Semester BE students.