



Vidyavardhaka Sangha[®], Mysore
VIDYAVARDHAKA COLLEGE OF ENGINEERING

Autonomous Institute, Affiliated to Vignanantharaya Technological University, Belagavi

(Approved by AICTE, New Delhi & Government of Karnataka)

Accredited by NBA (CV, CS, EE, EC, IS & ME) | NAAC with 'A' Grade

P.B. No. 208, Gokulam III Stage, Mysuru-570 002, Karnataka, India

Office of Controller of Examinations

Email: coe@vvce.ac.in

Web: <http://www.vvce.ac.in>

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VVCE/COE/CR-76/2021-22

September 22, 2022

Autonomous Scheme

CIRCULAR

Sub: Submission of Application for Answer Book Seeing, Revaluation and Make-up Examinations – IV Semester BE

Schedule for the submission of applications for answer book seeing, revaluation of the answer scripts and Make-up examinations of the Autonomous Scheme IV semester B.E. Semester End Examinations held during August-September 2022 is as below.

Event	Start Date	Last Date	Fees
Submission of Applications for Answer Book Seeing	23.09.2022	26.09.2022	Rs. 500/- per course
Submission of Applications for Revaluation	23.09.2022	30.09.2022	Rs. 500/- per course
Submission of Applications for Make-up Exams	23.09.2022	26.09.2022	Rs. 1000/- per course with a maximum of Rs. 3000/-
Answer Book Seeing	27.09.2022	30.09.2022	
Make-up Exams	06.10.2022 (Tentative)	-	

Applications received after the Last Date and applications found to be not correct in any respect will **not be considered**.

Procedure for Submission of Applications and Fees:

1. Collect the application form and fee challan from Exam Section in the Office of COE.
2. Fill up the application form and make the payment in Bank of Baroda – VVCE Campus.
3. Submit the filled application form and student copy of the fee challan to Exam Section.

IMPORTANT POINTS:

1. Make-up exams will be **ONLY** for those students who are awarded 'I' Grade or 'X' Grade and apply for the Make-up exams by paying the prescribed fees.
2. After the Answer Book Seeing, if a student
 - i) Is satisfied with the valuation and has no grievances – Fill a 'Satisfactory Evaluation Form'.



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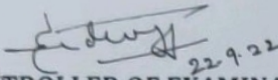
Office of Controller of Examinations

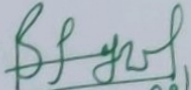
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- ii) Has grievances with respect to totalling of marks or marks not being awarded to any question – Fill an 'Evaluation Grievance Form'.
- iii) Has grievances with respect to wrong evaluation or expected marks not being awarded – Apply for Revaluation by filling a 'Revaluation Form' and paying the prescribed fees.
3. The above-mentioned forms will be provided after the answer book seeing.
4. There is no provision for providing photocopy of answer books.
5. Seeing of answer books and revaluation facility is provided only for SEE of theory courses and not practical based courses.
6. Request for extension of last date for filling applications will not be entertained.
7. After submitting the application, request for change of information will not be entertained.
8. Applications once submitted shall be final. Fees once paid will not be refunded.
9. For queries if any, please contact the Office of COE.


22/9/22
CONTROLLER OF EXAMINATIONS


22/9/22
PRINCIPAL

CC To: 1. Deans

2. All HODs – For circulation among the II Semester BE students.