



Vidyavardhaka Sangha<sup>®</sup>, Mysore  
**VIDYAVARDHAKA COLLEGE OF ENGINEERING**

Autonomous Institute, Affiliated to Visvesvaraya Technological University, Belagavi  
(Approved by AICTE, New Delhi & Government of Karnataka)  
Accredited by NBA (CV, CS, EE, EC, IS & ME) | NAAC with 'A' Grade  
P.B. No. 206, Gokulam III Stage, Mysuru-570 002, Karnataka, India

**Office of Controller of Examinations**

Email: [coe@vvce.ac.in](mailto:coe@vvce.ac.in)

Web: <http://www.vvce.ac.in>

[@vvceofficial](https://www.youtube.com/channel/UCvceofficial)

VVCE/COE/CR-71/202-22

September 14, 2022

**Autonomous Scheme**

**CIRCULAR**

**Sub: Submission of Application for Answer Book Seeing and Revaluation  
- IV Semester MBA**

Schedule for the submission of applications for answer book seeing and revaluation of the answer scripts of the Autonomous Scheme IV Semester MBA examinations held during August-September 2022 is as below.

| Event   | Start Date | Last Date  | Fees                 |
|---|------------|------------|----------------------|
| Submission of Applications for Answer Book Seeing | 15.09.2022 | 16.09.2022 | Rs. 500/- per course |
| Submission of Applications for Revaluation        | 15.09.2022 | 18.09.2022 | Rs. 500/- per course |
| Answer Book Seeing                                | 17.09.2022 | 18.09.2022 |                      |

Applications received after the Last Date and applications found to be not correct in any respect will **not be considered**.

**Procedure for Submission of Applications and Fees:**

1. Collect the application form and fee challan from Mr. Shyam of Exam Section in the Office of COE.
2. Fill up the application form and make the payment in Bank of Baroda - VVCE Campus.
3. Submit the filled application form and student copy of the fee challan to Mr. Shyam.

**IMPOPRTANT POINTS:**

1. After the Answer Book Seeing, if a student
  - i) Is satisfied with the valuation and has no grievances - Fill a 'Satisfactory Evaluation Form'.
  - ii) Has grievances with respect to totalling of marks or marks not being awarded to any question - Fill an 'Evaluation Grievance Form'.
  - iii) Has grievances with respect to wrong evaluation or expected marks not being awarded - Apply for Revaluation by filling a 'Revaluation Form' and paying the prescribed fees.
2. The above-mentioned forms will be provided after the answer book seeing.
3. There is no provision for providing photocopy of answer books.
4. Seeing of answer books and revaluation facility is provided only for SEE of theory courses and not practical based courses.





VVCE

Vidyavardhaka Sangha<sup>®</sup>, Mysore  
**VIDYAVARDHAKA COLLEGE OF ENGINEERING**

Autonomous Institute, Affiliated to Visvesvaraya Technological University, Belagavi

(Approved by AICTE, New Delhi & Government of Karnataka)

Accredited by NBA (CV, CS, EE, EC, IS & ME) | NAAC with 'A' Grade

P.B. No. 206, Gokulam III Stage, Mysuru-570 002, Karnataka, India

**Office of Controller of Examinations**

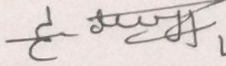
Email: [coe@vvce.ac.in](mailto:coe@vvce.ac.in)

Web: <http://www.vvce.ac.in>

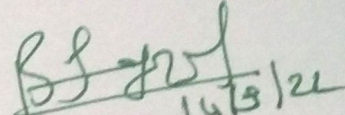
@vvceofficial

P.T.O

5. Request for extension of last date for filling applications will not be entertained.
6. After submitting the application, request for change of information will not be entertained.
7. Applications once submitted shall be final. Fees once paid will not be refunded.
8. For queries if any, please contact the Office of COE.

 14.9.22

**CONTROLLER OF EXAMINATIONS**

 14/9/22  
**PRINCIPAL**

CC To: 1. Deans

2. HOD MBA- For circulation among the faculty members and IV Semester MBA students.