

Autonomous Institute, Affiliated to Visvesvaraya Technological University, Belagavi (Approved by AICTE, New Delhi & Government of Karnataka) Accredited by NBA (CV, CS, EE, EC, IS & ME) | NAAC with 'A' Grade

P.B. No. 206, Gokulam III Stage, Mysuru-570 002, Karnataka, India

## Office of Controller of Examinations

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VVCE/COE/CR-22/2020-21

April 01, 2021

## **CIRCULAR**

## **Autonomous Scheme**

**Sub: Compensatory Test** 

Students who remain absent for any of the Tests due to valid reasons like serious illness, change of college, late admission, representing college in co-curricular and extra-curricular activities etc., with prior permission from the HOD are eligible for the Compensatory Test. Such eligible students shall apply for the Compensatory Test and shall be eligible to write only one Compensatory Test for a course.

## **Procedure:**

/VCE

- 1. Collect the 'Compensatory Test Application Form' from the DBMS in the main office, fill up the details, get it signed by the respective mentor and HOD, and submit the same back to the DBMS.
- 2. Attach all relevant documents to the application form in support of your claim.
- 3. Appear before a Scrutiny committee on 10th April 2021 at 10.00am in the Board Room.

Last Date to Apply: Before 5.00pm of 9th April 2021. Applications received after this time will not be considered.

**Test Schedule (Tentative)**: 12<sup>th</sup> – 16<sup>th</sup> April 2021. Detailed scheduled will be notified later.

Syllabus: syllabus of the test for which the student was absent.

The compensatory test will be given only to those students who are granted permission by the scrutiny committee.

(Dr. Sudev L J)

**Controller of Examinations** 

(Dr. B. Sadashivegowda)

**Principal** 

CC To:

1. Deans

2. HODs - For circulation among I Year students.

3. Website Committee - For announcement in website

4. DBMS - For needful